

**The Board of Education of Moorestown Township
Moorestown, New Jersey
MINUTES
William Allen Middle School
October 18, 2022 – 7:00 p.m.**

I. Call to Order

The Regular Meeting of the Moorestown Township Board of Education is called to order. This meeting is called in conformance with the “Open Public Meetings Act” with adequate notice provided as follows:

- A. Notice filed with the Courier Post on July 1, 2022
- B. Notice filed with the Burlington County Times on July 1, 2022

II. Moment of Silence

III. Pledge of Allegiance

IV. Roll Call

Present	Dr. Sandra Alberti
Present	Mrs. Melissa Arcaro Burns (arrived at 5:32 p.m.)
Present	Mrs. Jill Fallows Macaluso
Present	Mrs. Cheryl Makopoulos
Present	Mrs. Claudine Morano (arrived at 5:32 p.m.)
Present	Ms. Lauren Romano
Present	Mr. Mark Villanueva
Present	Dr. Mark Snyder, Vice President
Present	Mr. Maurice Weeks, President (stepped out 8:36 p.m., returned 8:37 p.m.)
Present	Mr. John Comegno, Esq., Solicitor
Present	Mr. Michael Volpe, Superintendent
Present	Mr. James M. Heiser, Business Administrator/Board Secretary
Present	Dr. Karen Benton, Director of Curriculum, Instruction and Innovation
Present	Dr. David Tate, Director of Special Education
Present	Ms. Carole Butler, Director of Human Resources, Inclusion and Diversity
Present	Mr. Jeffrey Arey, Director of Educational Technology and Innovation

V. Executive Session

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

- Confidential Personnel
- Confidential Student Matters
- Confidential Legal Matters

Moved by: Dr. Alberti Second: Dr. Snyder Vote: Unanimous

VI. Return to Public

Moved by: Dr. Snyder Second: Ms. Romano Vote: Unanimous

VII. Routine Matters

A. Minutes

Approval of minutes for the following meetings attached as Exhibit #23-85:

September 20, 2022 Executive Session
September 20, 2022 Regular Meeting

September 24, 2022 Special Meeting

Moved by: Dr. Alberti

Second: Ms. Romano

Vote: Unanimous

B. Communications

C. President's Remarks

- a. Mr. Weeks provided remarks related to a recent Board retreat as well as the upcoming State of the District Presentation.

D. Student Board Representatives

- a. Lucas Megill, Senior Class Liaison, provided an update to the Board and community about senior activities which included spirit week activities and homecoming activities.
- b. Bhavika Verma, Junior Class Liaison, provided an update to the Board and community about junior activities which included preparation for the Veterans Day Assembly.
- c. Ameen Kazmi, Sophomore Class Liaison, provided an update to the Board and community about sophomore activities which included preparation for the Thanksgiving Day food drive.
- d. Dominic Gorman, Freshman Class Liaison, provided an update to the Board and community about freshman activities which included spirit week activities and homecoming.

E. Superintendent's Monthly Report

- General Updates – Mr. Volpe provided an update to the Board and community about safety and security updates including the introduction of the Stop-It app and an upcoming climate survey.
- SSDS Presentation / HIB Self-Assessment Presentation – Mrs. Cheri Caravano, District HIB Coordinator, provided a presentation and report to the Board and public entitled SSDS Presentation/HIB Self-Assessment Presentation.
- MTPS State of the District Presentation – Dr. Karen Benton, Director of Curriculum, Instruction and Innovation, provided a presentation to the Board and public entitled MTPS State of the District.

F. Board Committee Reports – Questions and Comments

- a. **Curriculum** – Ms. Romano updated the Board and community on a recent Curriculum Committee meeting. Topics included the State of the District presentation, curriculum writing and development process, and the posting of the scope and sequence of curriculum documents.
- b. **Policy** – Dr. Snyder updated the Board and community on a recent Policy Committee meeting. Topics included the Community Organization policy, abolishment of Policy 2425 on Physical Education, Policy 0163 related to Quorum requirements, a new policy recommending a student representative to the Board of Education, and all policies listed under first and second reading.

- c. **Communications** – Dr. Alberti updated the Board and community on a recent Communications Committee meeting. Topics included public comment discussions and possible future community engagement forums.
- d. **Finance & Operations** – Mr. Villanueva updated the Board and community on a recent Finance and Operations Committee meeting. Topics included the affordable housing development and projections, RFP cycles, overnight trip requests, collaborative desk monitoring results, annual financial audit scheduled for November, the upcoming budget process, a potential stadium naming rights RFP, the creation of paraprofessional positions, and hiring diverse staff.

G. Public Comment on Agenda Items

1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: Dr. Alberti Second: Ms. Romano Vote: Unanimous

2. Public Comment on Agenda Items - none

3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: Dr. Snyder Second: Dr. Alberti Vote: Unanimous

VIII. Reports to the Board

A. Business Administrator/Board Secretary

- 1. **Financial Reports of the Board Secy.** – August, 2022 – Exhibit #23-86
- 2. **Cafeteria Report** – September, 2022 – Exhibit #23-87

Resolution of Board of Education’s Monthly Certification Budgetary Major Account/Fund Status:

BE IT RESOLVED:

Board Secretary’s monthly certification budgetary line item status:
 Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8.
 Pursuant to N.J.A.C. 6A:23A-16.10(c)4, we certify that after review of the Secretary’s monthly financial report (appropriations section) and upon consultation with the appropriate District officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(b) and that sufficient funds are available to meet the District’s financial obligations for the remainder of the fiscal year.

3. Approval of Budget Transfers

I recommend approval of the budget transfers for the months of August, 2022 attached as Exhibit #23-88.

4. Approval of Bills

I recommend approval of the bills, in the amount of \$9,235,253.69 attached as Exhibit #23-89.

Approval of Items 1 – 4:

Moved by: Dr. Snyder Second: Mrs. Arcaro Burns Vote: Unanimous

IX. Recommendations of the Superintendent

A. HIB Self-Assessment Presentation

The HIB Self-Assessment by the District Anti-Bullying Coordinator is submitted for Board approval.

MOTION

I recommend approval of the HIB Self-Assessment.

Moved by: Dr. Snyder Second: Ms. Romano Vote: Unanimous

B. 2021-2022 Student Safety Data System (SSDS) Report Period Two

The 2021-2022 (January-June) Student Safety Data System (SSDS) Report Period Two is presented for Board approval.

MOTION:

I recommend that the Board approve the submission of 2021-2022 (January-June) Student Safety Data System (SSDS) Report Period Two.

Moved by: Dr. Snyder Second: Mrs. Morano Vote: Unanimous

C. Policies and Procedures

1. First Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be entered on first reading:

- Policy 3161 Examination for Cause
- Policy 4161 Examination for Cause
- Policy 5513 Care of School Property
- Regulation 5513 Care of School Property

MOTION:

I recommend that the Board enter on first reading the Policies and Regulations listed above as Exhibit #23-90.

2. Second Reading

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be entered on second reading:

- Policy 0143 Board Member Election and Appointment (as amended)
- Policy 2425 Emergency Virtual or Remote Instruction Program 2022/23 School Year
- Regulation 2425 Emergency Virtual or Remote Instruction Program 2022/23 School Year
- Policy 5517 School District Issued Student Identification Cards (M)
- Policy 8600 Transportation

MOTION:

I recommend that the Board enter and adopt on second reading the Policies and Regulations listed above as Exhibit #23-91.

3. Policies and Regulations to be Abolished

The Policy Committee has reviewed the file codes listed in the attached exhibit and recommends the following Policies and Regulations be abolished:

- Policy 2425 Physical Education

MOTION:

I recommend that the Board abolish the Policies and Regulations listed above as Exhibit #23-92.

Approval of Items 1 – 3, as amended:

Moved by: Dr. Snyder Second: Mrs. Arcaro Burns Vote: Unanimous

D. Educational Program

1. Homeless Placements 2022-2023

The following homeless placements are recommended.

MOTION:

I recommend that the Board approve the homeless student placements listed on Exhibit #23-93 for the 2022-23 school year at the locations indicated and at the approved district tuition rates, where applicable.

Moved by: Mrs. Arcaro Burns Second: Ms. Romano Vote: Unanimous

E. Finance and Business

1. Travel Expenditures Approval Requests

The State of New Jersey has enacted P.L.2007, c.53, An Act Concerning School District Accountability. Section 15 of the Act addresses "Travel Expenditures" paid by the school district.

MOTION:

I recommend that the Board approve the travel expenditures requests attached as Exhibit #23-94.

2. Approval of State Contract and Consortium Vendor Purchases

MOTION:

I recommend the Board approve NJ State Contract Interlocal Agreement and consortium purchases as per attached Exhibit #23-95.

3. Overnight Student Trip

MOTION:

I recommend that the Board approve the overnight trips listed below and detailed in the attached Exhibit #23-96.

Ski Trip	Lake Placid, NY	2/3/23 to 2/5/23
Disney Softball Trip	Orlando, FL	3/22/23 to 3/26/23
Princeton Model Congress	Washington, D.C.	11/10/22 to 11/12/22
Yale Model Congress	New Haven, CT	12/1/22 to 12/4/22
Harvard Model Congress	Boston, MA	2/23/23 to 2/26/23

4. Annual 2022-2023 Nursing Plan

MOTION:

I recommend that the Board approve the 2022-2023 Nursing Services Plan attached as Exhibit #23-97.

5. 2022-2023 Special Olympics Play Unified Grant Application

MOTION:

I recommend the Board approve the submission and acceptance of the award of the Special Olympics Play Unified grant application for the 2022-23 school year in the amount of \$17,000, as per the attached Exhibit #23-98.

6. Nonpublic Affirmation of Consultations

MOTION:

I recommend that the Board approve the Nonpublic Affirmation of Consultations for the 2022-23 school year as per the attached Exhibit #23-99.

7. Comprehensive Maintenance Plan

The District's Comprehensive Maintenance Plan (M-2) and Annual Maintenance Budget Worksheet (M-1) require Board approval.

MOTION:

I recommend that the Board approve the 2022-2023 Comprehensive Maintenance Plan and Annual Maintenance Budget Worksheet attached as Exhibit #23-100.

8. Shared Services Jointure Agreement for Transportation Services To and From School

MOTION:

I recommend the Board approve the shared services jointure agreement for transportation services to and from school with Delanco Township Board of Education as per attached Exhibit #23-101.

9. Separation Agreement

MOTION:

I recommend the Board approve the following resolution:

Resolved by the Moorestown Township Board of Education to adopt and approve the Settlement Agreement between Staff #3029 and the Moorestown Township Board of Education attached as Exhibit #23-102.

Approval of Items 1:

Moved by: Dr. Snyder

Second: Mrs. Morano

Vote: 7 – 0, Abstain – 2
Abstentions: Mrs. Arcaro
Burns, Mrs. Makopoulos

Approval of Items 2 – 9:

Moved by: Dr. Snyder

Second: Mrs. Morano

Vote: Unanimous

F. Employee Relations

1. **Appointments** - Exhibit #23-103
2. **Retirement** - Exhibit #23-104
3. **Resignations** - Exhibit #23-105
4. **Leaves of Absence** - Exhibit #23-106
5. **Adjustment and Resignation** - Exhibit #23-107
6. **Substitutes** - Exhibit #23-108
7. **Change in Position, Hours, Location & Salary** - Exhibit #23-109
8. **Black Seal Stipend** - Exhibit #23-110
9. **Athletics/Co-Curricular/Clubs** - Exhibit #23-111
10. **Mentors** - Exhibit #23-112
11. **Movement on Salary Guide** - Exhibit #23-113
12. **Presenters** - Exhibit #23-114

13. Creation of 3.0 FTE Paraprofessionals Positions - Exhibit #23-115

14. Revision to Job Description - Supervisor of Special Education and ESL - Exhibit #23-116

Approval of Items 1 – 14:

Moved by: Dr. Alberti Second: Ms. Romano Roll Call Vote: Unanimous

X. Suspensions

A. Suspensions – Exhibit #23-117

XI. Informational Only

A. Enrollment Information – October 3, 2022

School	2021-2022	2022-2023
High School	1304	1270
Middle School	610	620
Upper Elementary School	859	857
Elementary School	<u>1076</u>	<u>1120</u>
Total	3849	3867

B. Old Business

C. New Business

XII. Public Comment

1. Open Public Comment

MOTION:

A motion is requested to open the floor for public comment.

Moved by: Dr. Alberti Second: Dr. Snyder Vote: Unanimous

2. Public Comment

- a. Kim Warren, Teacher at MHS, recognized the ‘Into Reading’ pilot committee.
- b. Dena Cicali, Teacher at Roberts Elementary school, thanked the guidance secretaries for their work during testing.
- c. Becky Condodina, Occupational Therapist at MTPS, thanked the district for making inclusivity a priority.
- d. Lisa Trapani, MEA President, talked about the Board recognizing staff through compensation, grade level and department recognition, and expressed her availability to discuss this topic.

3. Close Public Comment

MOTION:

A motion is requested to close the floor for public comment.

Moved by: Dr. Snyder Second: Ms. Romano Vote: Unanimous

XIII. Good of the Order

- a. Mrs. Morano thanked the recognition at the last two Board meetings. Mrs. Morano stated that the Board should explore all options to recognize staff.
- b. Dr. Alberti stated that recognizing and celebrating staff are two different things. Dr. Alberti indicated that the Board would love to celebrate the staff.
- c. Mrs. Fallows-Macaluso stated that viewing what other schools are doing for recognition and finding out how others feel about recognition would be very important.

XIV. Executive Session – 9:10 p.m.

BE IT RESOLVED by the Board of Education of Moorestown Township, that it is necessary to meet in executive session to discuss certain items involving:

- Confidential Personnel

Moved by: Ms. Romano Second: Mrs. Morano Vote: Unanimous

XV. Return to Public – 10:12 p.m.

Moved by: Ms. Romano Second: Mrs. Morano Vote: Unanimous

XVI. Adjournment – 10:12 p.m.

Moved by: Ms. Romano Second: Mrs. Arcaro Burns Vote: Unanimous

Respectfully submitted,

James M. Heiser, CPA
Board Secretary